



Nomination for Trustee of Schiele Museum Board

BOARD MEMBER NOMINATION FORM

Thank you for your time in nominating a candidate to become a Trustee of The Schiele Museum Board!

Nominator: _____

Phone: _____

Email: _____

Name of Nominee: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Contact Phone: _____ Cell, Home or Office

Best Contact Email: _____

Employer (if applicable): _____

Employment Title: _____

ADDITIONAL INFORMATION ABOUT THE NOMINEE

Is the nominee a member (supporter) of the Schiele Museum of Natural History?

If not donor, does the nominee know that board members must be a member of the Schiele Museum of Natural History?

How has the nominee demonstrated her/his belief in our values/vision/mission?

Why would this nominee be an excellent addition to our Board?

Is there anything else you'd like us to know about the nominee?

PRE-NOMINATION ORIENTATION

_____ I've provided the nominee with the new board member packet and we have met to discuss board membership. The nominee is interested in being nominated and can fulfill his/her duties as a board trustee.

_____ I would like nominating committee to contact potential nominee for a board position.

When do board members meet?

Board meetings are the 4th Thursday, every other month.

How long do board members serve?

Term of 3 years, not to be elected more than 2 consecutive terms.

What are board member expectations?

As part of my responsibilities as a board member:

1. I will interpret the organization's work and values to the community, represent the organization, and act as a spokesperson.
2. I will attend as least 75 percent of board meetings, committee meetings, and special events.
3. Each year I will make a personal financial contribution at a level that is meaningful to me.
4. I will stay informed about what's going on in the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies, and other board matters.

I will bring the SIX A's to my Board tenure. I will:

1. *Be an Ambassador* – help tell the organization's story to my colleagues.
2. *Be an Advisor* – make effective recommendations and decisions on policy and programs.
3. *Be an Advocate* – be a roaring enthusiast for the cause of the organization.
4. *Provide Access* – bring others to the Museum's programs and events.
5. *Provide Affluence* – give as much as I possibly can.
6. *Provide Assistance* – volunteer for as many activities as possible.

In turn, the organization will be responsible to me in several ways:

1. I will be provided quarterly financial reports and an update of organizational activities.
2. Opportunities will be offered to me to discuss with the executive director and the board president the organization's programs, goals, activities, and status; additionally, I can request such opportunities.
3. The organization will help me perform my duties by keeping me informed about issues in the industry and field in which we are working, and by offering me opportunities for professional development as a board member.