

The Schiele

Museum of Natural History

A Natural Adventure

Internship

Department: Office of Membership and Development

The mission of the Office of Membership and Development (OMD) is to generate private financial support for the Schiele Museum through individual, corporate, and foundation fundraising, managing a volunteer board and committee, and administering Contributing Membership, corporate membership, and major gifts programs.

As the Institution's central fund-raising office, OMD provides development computing services, prospect identification and research, prospect coordination, and major gifts counseling for other Schiele organizational units and museums as well as for pan Institutional initiatives.

Term: Most internships are for a minimum of a semester or a summer term, at 15 hours per week or more.

Application: Full application should include a completed application form, resume, two letters of recommendation, a short essay describing your interest in a Schiele internship, and academic transcripts.

Deadline: Applications are reviewed throughout the year, but it is preferred that applications for fall semester are received by August 1st; winter/spring semester by December 1st; and summer semester by April 1st.

Stipend: No

Contact: Internship Coordinator
Schiele Museum
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